



ANNUAL REPORT

2014-2015



ASSAM PUBLIC SERVICE COMMISSION



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**ANNUAL REPORT
ASSAM PUBLIC SERVICE COMMISSION**

1ST APRIL 2014 TO 31ST MARCH 2015

ASSAM PUBLIC SERVICE COMMISSION

**ANNUAL REPORT
FOR THE YEAR 2014-2015**

The Assam Public Service Commission presents to his Excellency the Governor of Assam their Annual Report for the year 2014-15 as required under Article 323(II) of the Constitution of India. This report covers the period from 1st April, 2014 to 31st March, 2015.

(ii)

ASSAM PUBLIC SERVICE COMMISSION

To,

His Excellency,
The Governor of Assam
Guwahati.

Respected Sir,

We have the honour to present herewith the Annual Report of the Assam Public Service Commission as required under Article 323(ii) of the Constitution of India for the period from 1st April, 2014 to 31st March, 2015.

Yours Faithfully,

Shri R. K. Paul,	Chairman
Dr. S. Rahman,	Member
Dr. B. K. Doley,	Member
Brig. R. Borthakur(Retd),	Member
Mrs. B. Rynjah, IAS (Retd.),	Member.

(iii)

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INTRODUCTION

CHAPTER-I
INTRODUCTION

Brief History of the Commission:

1.1. The Assam Public Service Commission came into being on the 1st day of April, 1937 in accordance with the provisions of the Govt. of India Act, 1935 and Mr. James Hazellet, a retired ICS Officer was the first to be appointed as Chairman of the Commission. On India becoming a Republic at the commencement of the Constitution of India, the Assam Public Service Commission Regulations were framed by the Governor of Assam in 1951 in exercise of the powers conferred by Article 318 of the Constitution of India. These Regulations came into force with effect from the 1st day of Sept, 1951.

COMPOSITION OF THE COMMISSION:

1.2 The Assam Public Service Commission Regulations, 1951 have, since their Commencement, undergone a few amendments in respect of composition of the Commission and by an amendment of 2005, the strength of the Commission was fixed at 7(seven) consisting of a Chairman and 6(six) Members.

1.3 Accordingly the sanctioned strength of the Commission at present is comprised of one Chairman and 6(six) Members which also include a Woman Member. Against the sanctioned strength, the composition of the Commission during the period under report was as stated below.

Sri R. K. Paul continued as Chairman of the Commission till the end of the year under report.

Dr. S. Rahman continued as Member of APSC till the end of the year under report.

Dr. B. K. Doley continued as Member till the end of the year under report.

Brig. R. Borthakur (Retd.) continued as Member till the end of the year under report.

Mrs. Binata Rynjah, IAS (Retd) joined as Member of APSC on 5.2.2015 and continued till the end of the year under report.

SECRETARIATE OF THE COMMISSION

Sri T. M. Sharma, ACS continued as Secretary of the Commission till the end of the year under report.

Sri A. N. B. Singha, ACS continued as Principal Controller of Examinations of the Commission till the end of the year under report.

Sri G.N. Choudhury continued as Deputy Secretary of APSC up to 31. 5. 2014.

Sri H. Das continued as Deputy Secretary of APSC till the end of the year under report.

Mrs. B. Sarma continued as controller of Examination of APSC till the end of the year under report.

Sri P. Kaibortta continued as Asstt. Controller of Examination till the end of the year under report.

Mrs J. Nayak, Mrs. C.P.Roy, Md. K. A. Sheikh, Sri K.K Brahma, Md. K. Ahmed continued as Under Secretaries of APSC till the end of the year under report.

Sri B.K. Sarma continued as Supdt. Of APSC up to 27. 4. 2014 and joined as Under Secretary of APSC on 28. 4. 2014 and continued till the end of the year under report.

Sri G.R.Das continued as Supdt. Of APSC up to 27. 4. 2014 and joined as Under Secretary of APSC on 28. 4. 2014 and continued till the end of the year under report.

Sri N. C. Changmai continued as Supdt. of APSC up to 5.9.2014 and joined as under Secretary of the Commission on 6.9. 2014 and continued till the end of the year under report.

Sri M. Ch. Deka continued as Senior Research Officer of the Commission till the end of the year under report.

Sri T.K.Das continued as Research Officer of the Commission till the end of the year under report.

Sri U. Sarma continued as F.A.O of APSC up to 3.3. 2015.

Mrs. K. Devi, Sri P. K.Sarma continued as Steno Grade- I of the Commission till the end of the year under report.

Sri M. Rahman continued as Assistant Research Officer of the Commission till the end of the year under report.

Sri B. Das continued as Asstt. Programmer of the Commission till the end of the year under report.

Mrs. S. Buragehain, Sri D.C. Bora, Sri J. Ch. Sarma, Md. Z. Hussain, Sri T. Sarma, Sri K. Das, Sri P. Ch.Das Sri B. K. Barthakur continued as Supdts.of the Commission till the end of the year under report.

1.2. As on March 31, 2015, the strength of the staff in the Commission was 196 out of which 36 were Gazetted and 160 were non-Gazetted. Appendix-I contains the details of the Staff position vis-a-vis sanctioned staff of the Commission during the year under report.

FUNCTION:

1.5. The Assam Public Service Commission has to discharge the duties and functions specified in Article 320 of the Constitutions. The Commission apart from conducting examinations for appointments to the services of the state. is required to advice Government on all matters relating to framing of Recruitment Rules, Principle to be followed in making appointments, promotions and in respect of disciplinary matters affecting Civil Servants. Hence it is required to consult the Commission in the matters of recruitment, promotions; disciplinary matters, framing of Recruitment Rules and other Service matters of the Assam State Services (Namely ACS, APS, AFS, AESS, Ranger course in Forestry, B.D.O. etc). One of the major functions of the Commission is to conduct its Combined Competitive Examination regarded as the most prestigious examination, for selection to Assam Civil Services & Other allied categories. The Commission could also be consulted in respect of appointment to certain categories of posts of

a local authority statutory corporation, or a public institution under the provisions of Article 321 of the Constitution.

FINANCIAL MATTERS:

1.6 The Commission was in receipt of Rs. 3,05,071.00 (Rupees three lakhs five thousand seventy one) only during the year under report.

The receipt was mostly from various application fees, RTI fees and Examinations fees etc. collected in connection with the various posts advertised.

The expenditure of the Commission was Rs.10,78,96,000.00 (Rupees ten crores seventy eight lakhs ninety six thousand) only. Detail information relating to financial receipts and expenditure during the year 2014-15 is shown in **Appendix-II**.

ACCOMODATION:

1.7 The Secretariat of the Commission is located in its own building at Jawaharnagar, Khanapara, Guwahti-22.

QUANTUM OF WORKS:

1.8 A detailed account of the works done by the Commission during the year has been given in the subsequent chapters of this report. The quantum of works handled by the Commission during the last five years is indicated in **Appendix-III**. The details of works handled by the Commission under different item during the year under report and previous year are given below (Diagram 1 to 7).

1.	Recruitment by Examination	<u>2013-2014</u>	<u>2014-2015</u>
	I.No of Examinations held	4	2
	II. No. of Applications received.	95,744	67,084
	III. No. of candidates appeared.	44,631	27,009
	IV. No of candidates recommended	342	****
2.	<u>Direct Recruitment by Interview</u>		
	I. No. of posts for which requisition received.	296	563
	II. No. of applications received.	3303	3665
	III. No of candidates interviewed	776	995

	IV. No. of candidates recommended	179	452
3.	<u>Draft Service Rule</u>		
	I.No. of Draft Service Rules/Orders received.	2	3
	II.No. of Draft Service Rules/Order approved by the Commission.	2	3
4.	<u>Promotion</u>		
	I.No. of posts for which proposal received.	319	410
	II.No. of officers examined.	263	344
	III. No. of officers recommended.	259	331
5.	<u>Disciplinary and Appeal Cases:</u>		
	I. .No. of cases received	14	27
	II. No. of cases disposed off.	14	27
	III. No. of cases accepted by Government	6	12
6.	<u>Correspondence.</u>		
	I.No. of letters and Telegrams received.	5887	2068
	II. No. of letters & telegrams issued	3146	1965
7.	<u>Half Yearly Departmental Examination</u>		
	I.No. of Examinations held.	Nil	1
	II. No. of Applications received.	Nil	473

	III.No. of officers appeared.	Nil	300
8.	Extra Ordinary Pension Cases		
	I.No. of Cases received	Nil	Nil
	II. No. of Cases disposed off	Nil	Nil

**** Results of the interview were not declared during the year under report.

Number of candidates recommended during the year depends upon the vacancies intimated for those selections whose results are declared during the year.

RECRUITMENT BY EXAMINATION:

1.9 The Commission conducted Combined Competitive (Main) Examination/2013 from 9.3.2015 to 24.3.2015 at different venues of Guwahati centre only for recruitment to the ACS and allied services during the year under report (details in chapter II).

The Commission conducted Combined Competitive (Prelim) Examination 2014 on 28.9.2014 at different district head quarters of Assam for recruitment to the ACS and allied services during the year under report (Details in Chapter II).

DIRECT RECRUITMENT BY INTERVIEW:

1.10 During the year the work load in respect of recruitment by interview has revealed an upward trend to that of the previous year 2013-14. The number of applications received in 2013-14 was 3303 as against 3665 number of applications received in 2014-15.

RECRUITMENT RULES AND DRAFT SERVICE RULES:

1.11 Three no. of cases were referred to the Commission during the year in 2014-15. The views of the Commission on the Draft Service Rules/Executive Order were communicated to the Govt. within the year under report.

The Commission considers it important that Recruitment and Service Rules for all the established Public Services should be framed and published as soon as possible. (Details at Chapter –IV).

PROMOTIONS:

1.12 In promotion cases 331 no. of officers were recommended in 2014-15 as against 359 in the previous year 2013-14. (Details at Chapter – V).

DISCIPLINARY AND APPEAL CASES:

1.13. All together 27 (Twenty seven) cases were received by the Commission during the year under report (2014-15). And all of them were disposed off by the Commission during the year. Government accepted Commissions advice in 12 (Twelve) cases during the year under report. (Details at Chapter-VI).

RTI CASES

1.14. All together 314 nos. of applications were received by the Commission during the year under report. 20 nos. of applications were transferred to other deptt. 184 nos. of cases were disposed off and 110 nos. of cases are pending during the year under report. (details in Appendix-VII).

EXTRA ORDINARY PENSION CASES:

1.15. No. extra ordinary pension cases were referred to the Commission during the year under report.

DELAYED OFFER OF APPOINTMENT:

1.16. It comes to Commissions notice that the offer of appointment to candidates recommended by the Commission on the basis of written Examination/Direct Recruitment by the interview and in case of Promotions were delayed in several cases by the concerned departments during the year under report.(Details in Appendix IV).

EXAMINATION WINGS:

1.17. The Commission is continuously engaged in pre-interview programmes for various posts and also reviewing the examination and interview methodology and other allied matters. The Commission has introduced objective type tests in many of their Examination for which a "Question Item Bank" in various discipline is maintained confidentially for utilization, in case any such need arises.

INSTALLATION OF THE INTELLIGENT CHARACTER RECOGNITION (ICR) BASED EXAMINATION AUTOMATION SYSTEM:

1.18. The Intelligent Character Recognition (ICR) based Examination Automination System of the Commission was inaugurated by Shri Tarun Gogoi, Hon'ble Chief Minister of Assam on 24th Feb/2011.

This system automates every step of existing examination process right from processing of application to preparation of result sheet and places checks in every step to eliminate common errors.

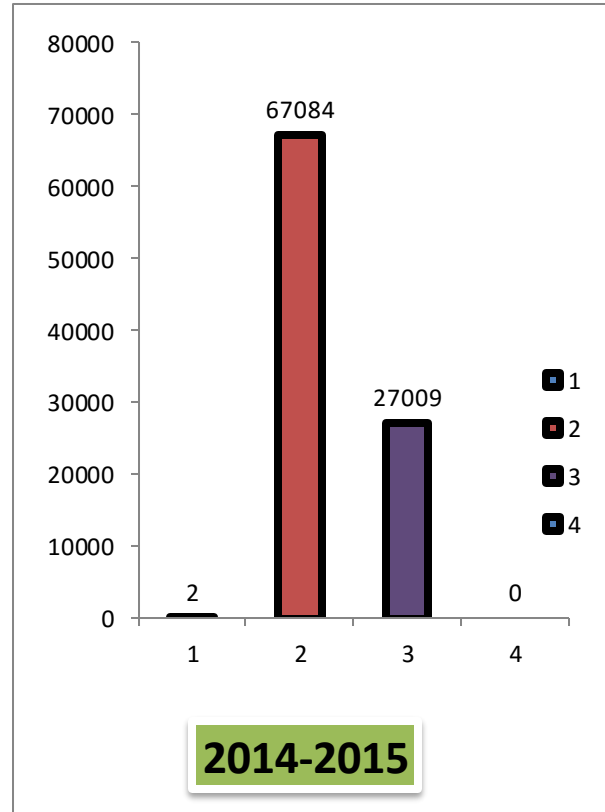
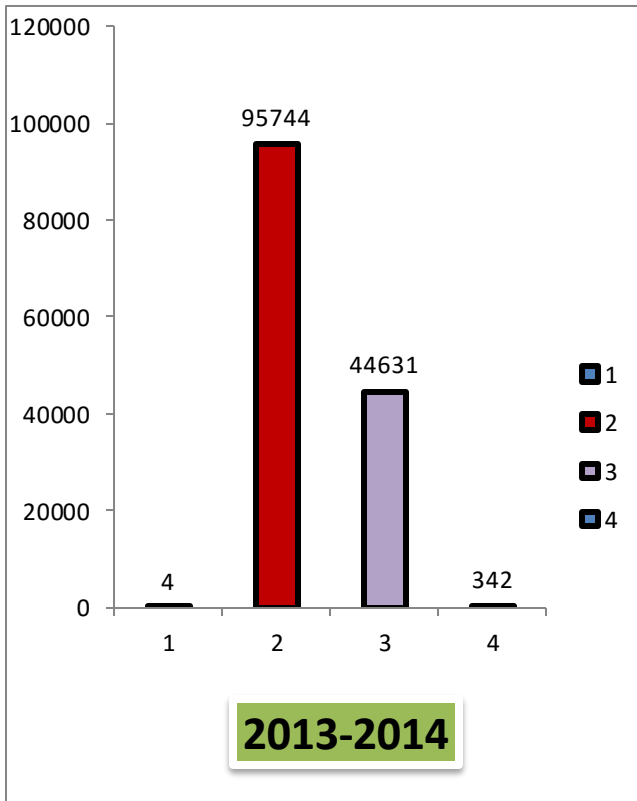
The system has the intelligence of verification and validation of each record with less human intervention, making it an error free unbiased process. Also the time taken by the system is much lesser than the manual processing.

1.19 The installation of the above system based on advanced technology would go a long way to further the cause of maintaining high degree of transparency and professional efficiency of the Commission.

1.20. INTRODUCTION OF ONLINE SUBMISSION OF APPLICATION: Assam Public Service Commission introduced the system of online submission of application forms for Combined Competitive (Prelim/ Main) Examination conducted by this Commission. This system was inaugurated by the Hon'ble Chief Minister of Assam Sjt. Tarun Gogoi on 11th August, 2013 in presence of other dignitaries.

Diagram -1

Recruitment by Examination







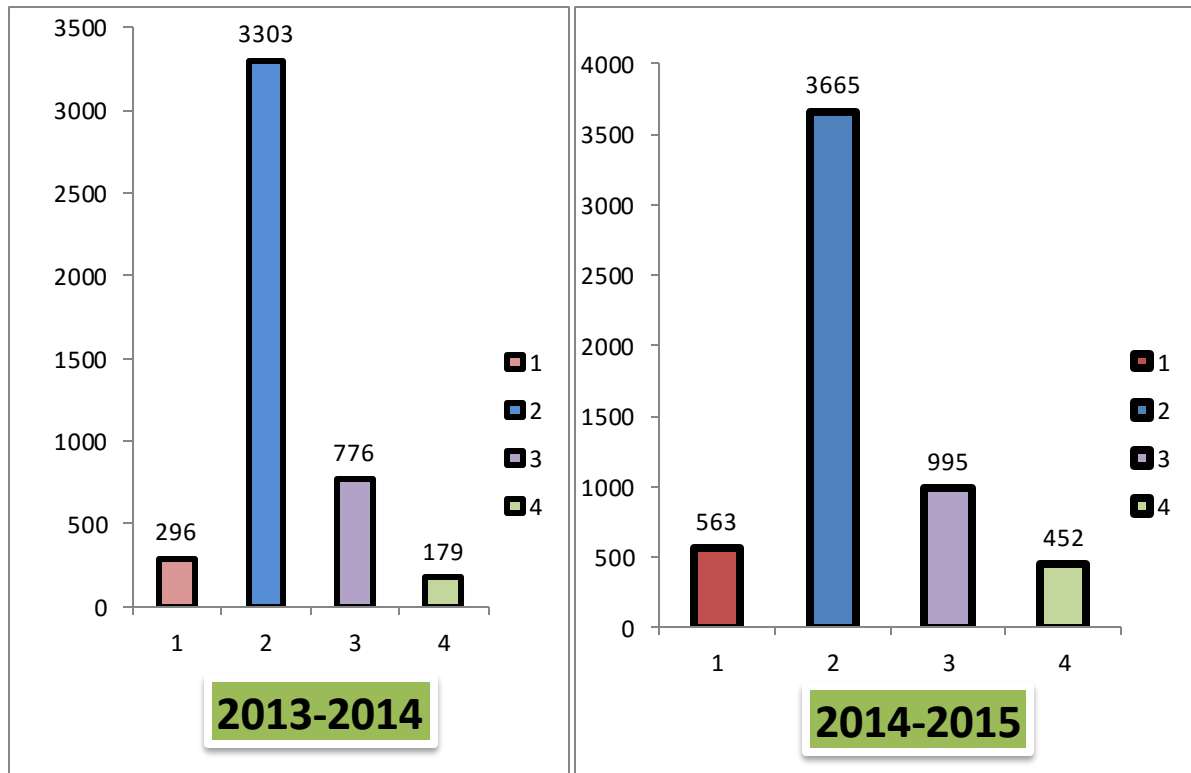
-  No. of Examinations held.
-  No. of Applications received.
-  No. of Candidates appeared.
-  No. of Candidates recommended.

Diagram -2

Direct Recruitment by Interview







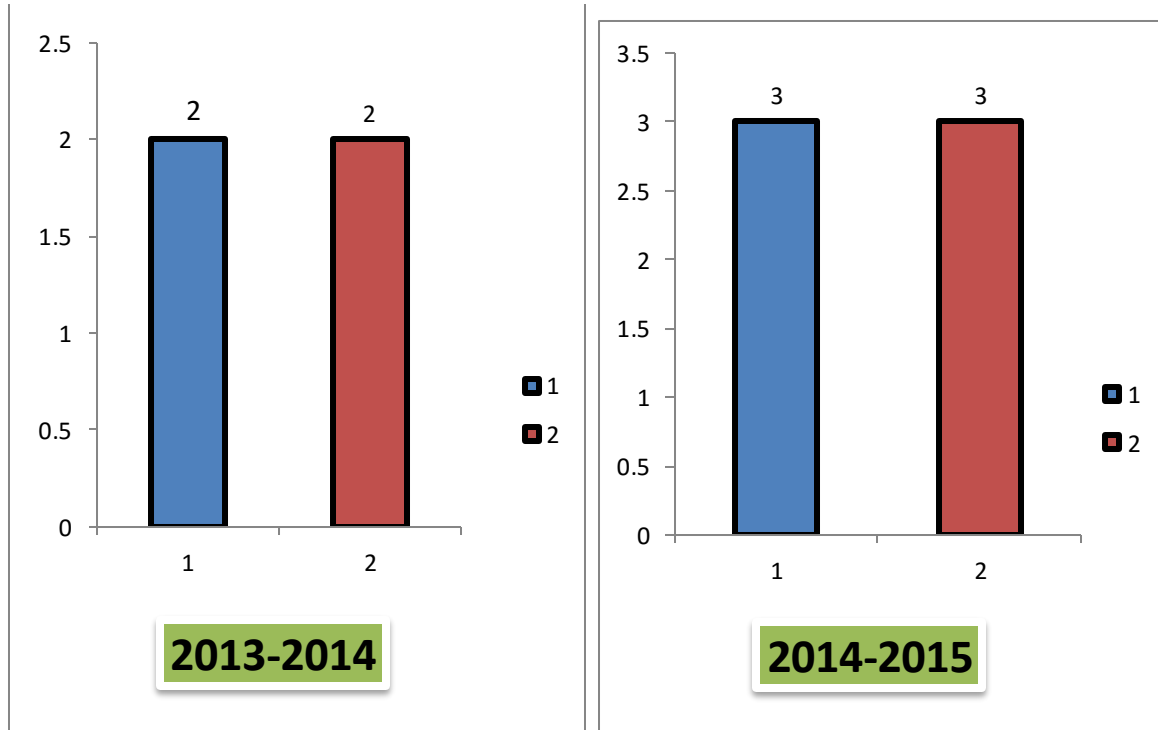
-  No. of Posts for which requisition received.
-  No. of applications received.
-  No. of candidates interviewed.
-  No. of candidates recommended.

Diagram-3

Draft Service Rule



 No. of Draft Service Rules/Orders received.


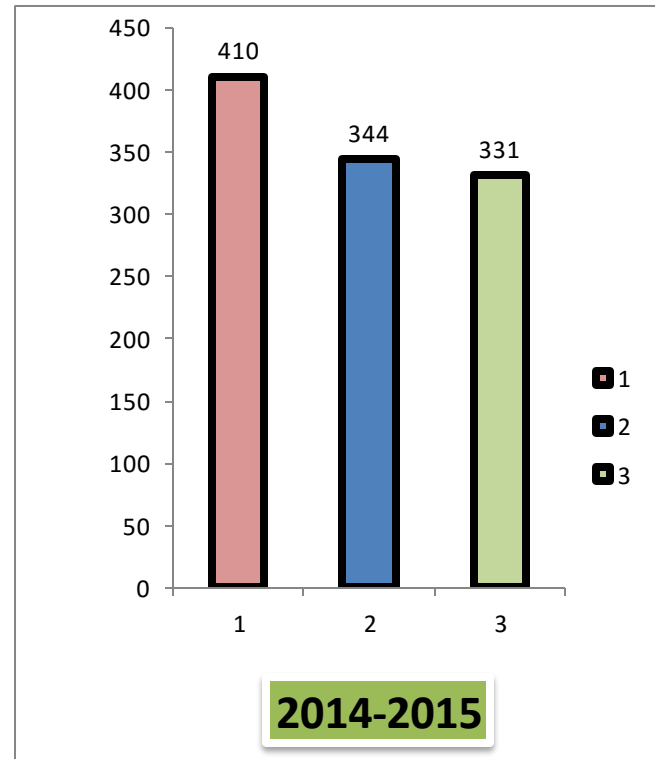
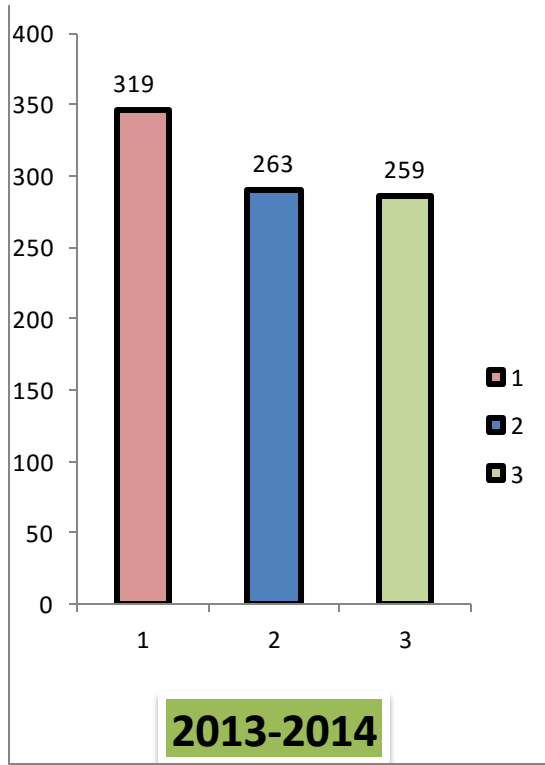

 No. of Draft Service Order approved by the Commission.

Diagram-4

Promotion



 No. of posts for which proposal received.

 No. of officers examined.


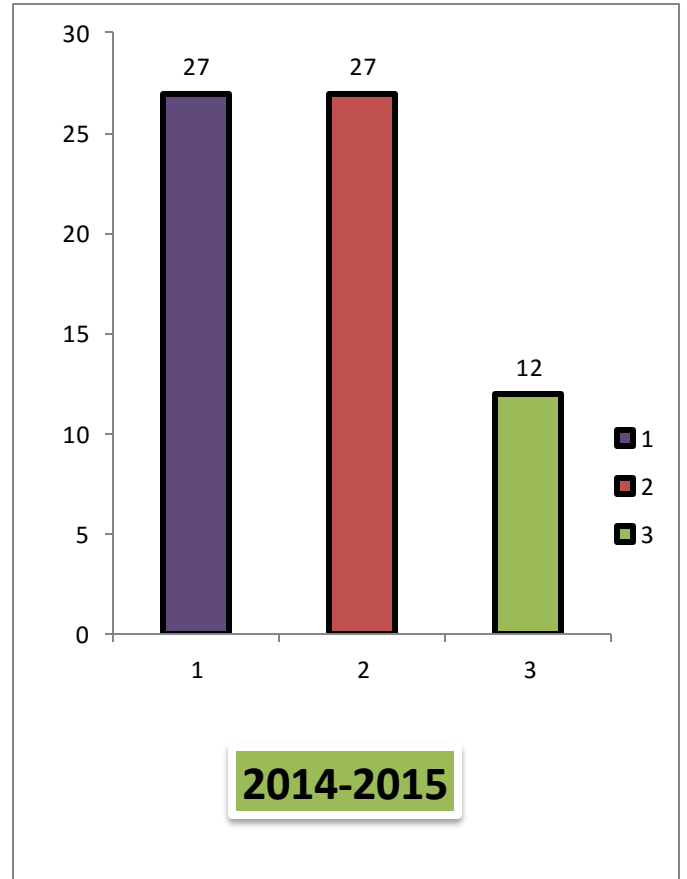
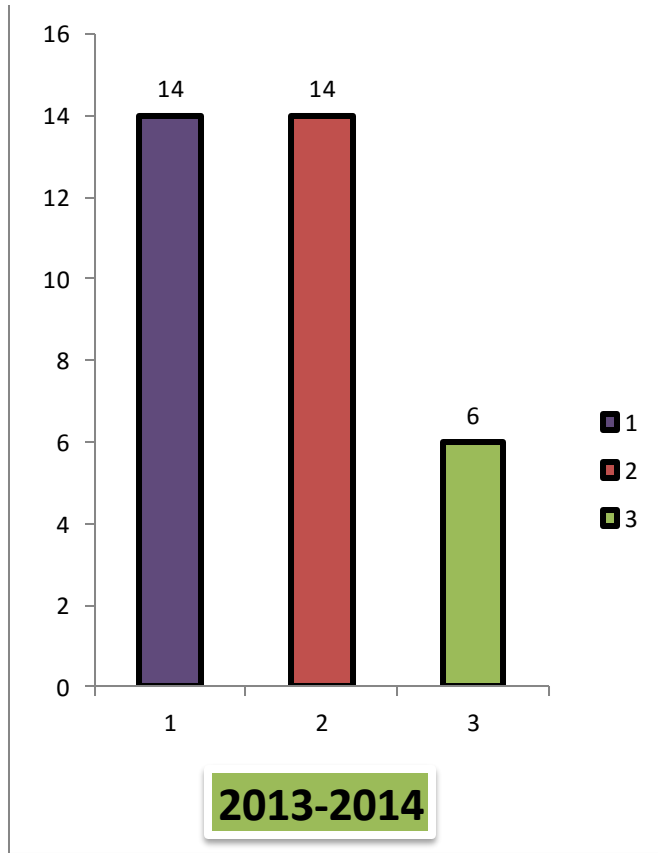
 No. of officers recommended.

Diagram-5

Disciplinary and Appeal Cases






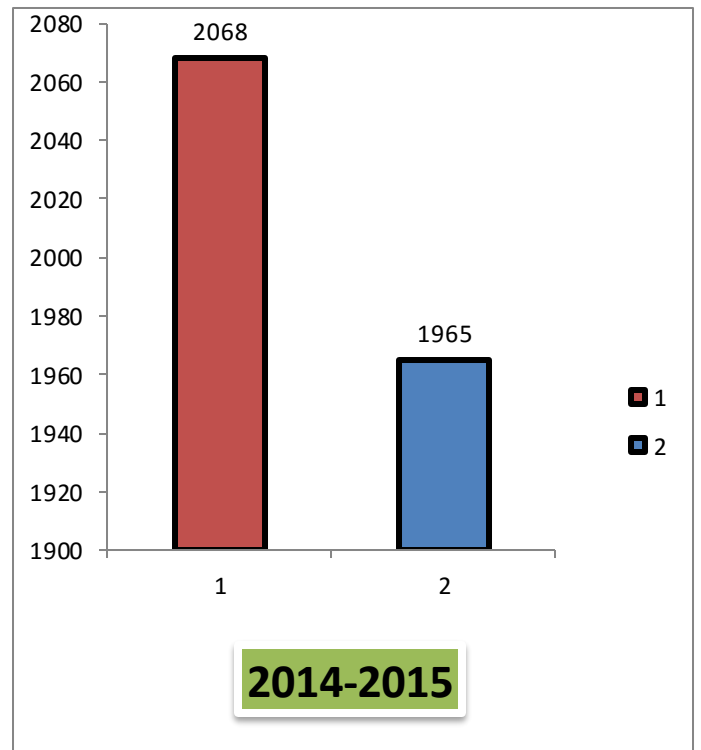
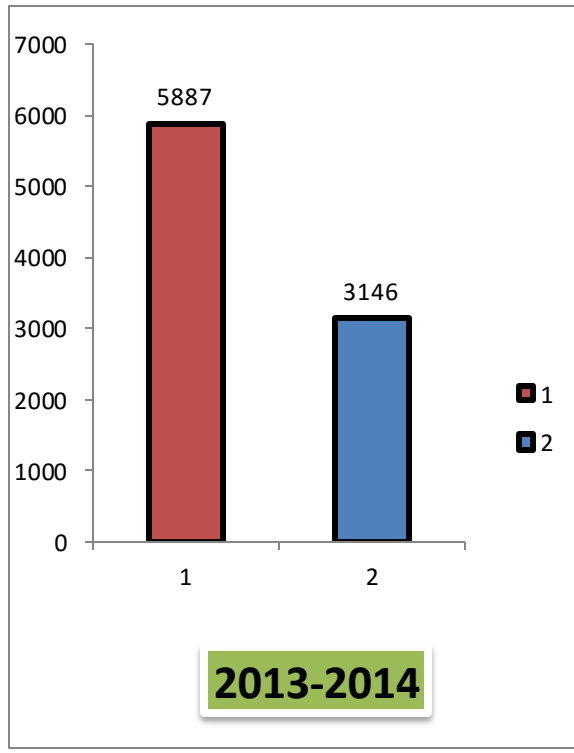
-  No. of cases received.
-  No. of cases disposed off.
-  No. of cases accepted by Government.

Diagram-6

Correspondence



 No. of letters and Telegrams received.


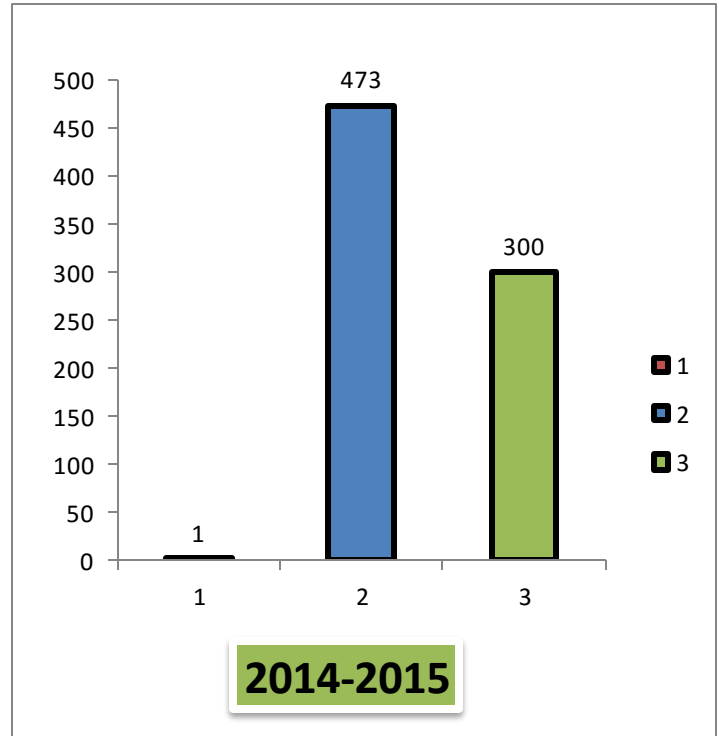
 No. of letters & telegrams issued.

Diagram-7

Half Yearly Departmental Examination.



2013-2014




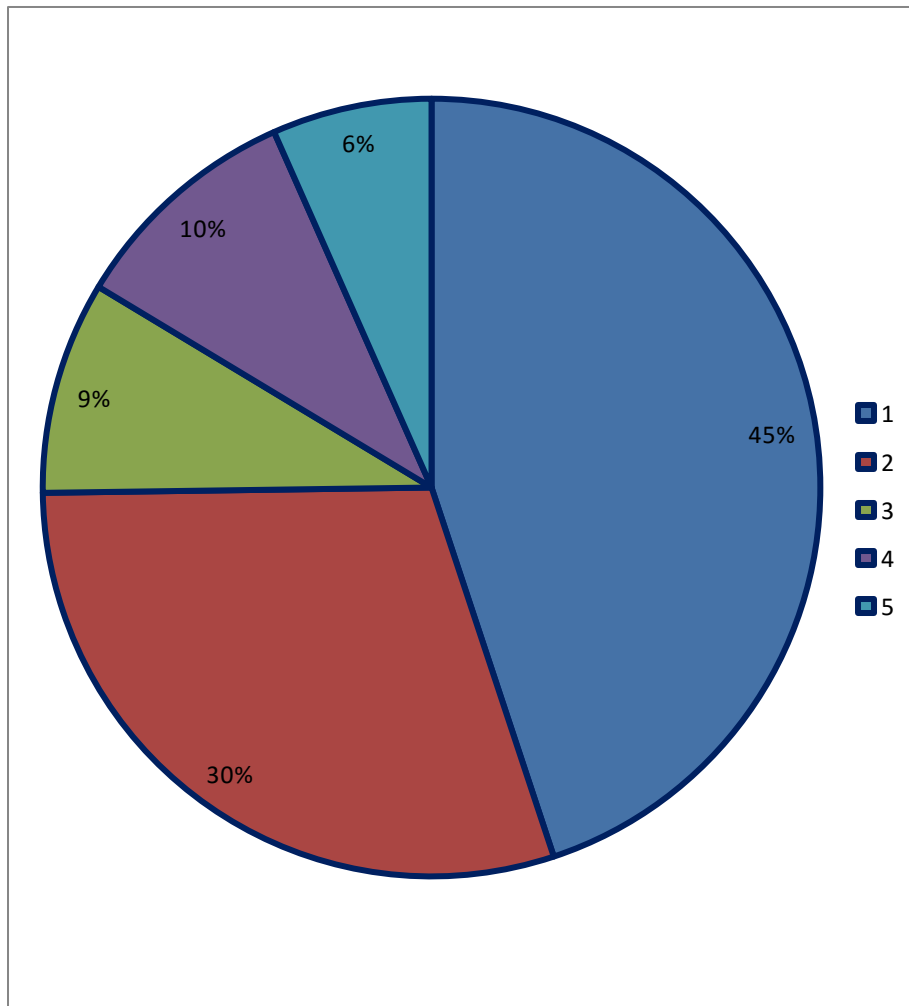





-  No of Examination held.
-  No. of Applications received.
-  No. of Officers appeared.

Diagram-8

Caste wise Recommendation in the area of Direct Recruitment during the year 2014-2015.



-  % of Open Category candidates recommended.
-  % of OBC/MOBC category candidates recommended.
-  % of SC category candidates recommended.
-  % of STP category candidates recommended.
-  % of STH candidates recommended.

CHAPTER- II

RECRUITMENT BY EXAMINATION

CHAPTER- II

RECRUITMENT BY EXAMINATION

A. GENERAL OBSERVATION ON THE METHOD OF RECRUITMENT THROUGH EXAMINATION

The scheme and Syllabi of various examinations for selection through written examination coupled with viva-voce test are governed by the provisions of respective Service Rules. However it is observed that most of the Service Rules were framed long back and hence the Scheme and Syllabi contained therein are also outdated in comparison to the changing scenario in every walk of life. The present technological development along with incoming new vistas of thought widening the frontiers of human mind are pushing forward new challenges in the sphere of good governance. The Commission feels that the age old scheme and syllabi of various examinations are required to be reviewed to cope with the new age necessities.

REVISION OF SCHEME AND SYLLABI FOR COMBINED COMPETITIVE EXAMINATION

2.1. The Commission in conformity with its mooted objective decided in principle to carry on a continuing process to review the scheme and syllabi of Combined Competitive Examination (C.C.Exam). A major change in the Scheme & Syllabi of C.C.Exam. was brought last during 1989, as per the provisions of Assam Public Services Combined Competitive Examination Rules, 1989. These Rules made the C.C.Exam. to consist of two successive stages namely (i) C.C. Preliminary Exam. (Meant to serve as a screening test only) and (ii) C.C. Main Exam. Comprising of written and Interview for the selection of candidates for various services & posts.

Introduction of OMR (Optical Mark Readable) Answer Sheet in the Preliminary Exam. of C.C.Exam, 2009 onwards is another step of the Commission to cope with the changing scenario. Now the Commission is contemplating to do away with the offline submission of application form in C.C.Prelim. Exam. and introduce online submission of the same in C.C.Prelim. Exam. 2013 onwards, which would gradually be extended to cover other selections also including selections under Direct Recruitment of the Commission.

NEED FOR PROPER ASSESMENT OF VACANCIES:

2.2. The Commission observes that cases continue to occur where some of the Departments did not intimate the actual number of vacancies for being included in the Commission's notice of the Examination/Interviews for the information of the prospective candidates. As a result in respect of some of the Examinations/Interviews the number of vacancies notified initially in the notices issued by the Commission is to be modified/reviewed during the pendency of the selection creating hurdles in the process. The Commission feels that assessment of vacancies should be made meticulously at the very initial exercise to avoid complicity in future.

USE OF INDIAN LANGUAGE IN COMBINED COMPETITIVE (MAIN) EXAMINATION:

2.3. In the Combined Competitive (Main) Examination the candidates have to answer in the medium of English in all papers including General Studies.

However, those candidates who opt to write in Assamese in Optional papers are also allowed to do so.

EXAMINATION WING:

2.4. The conduct of various Competitive Examinations for selection to various services and posts being one of the principal activities of the Commission, great importance is attached to the quality, efficiency and reliability of the Examination process. This necessitates a constant monitoring of the Examination process, methodology and allied matters. To facilitate this, an Examination Confidential wing is in action in the Commission. The Commission maintains contact with other recruitment agencies, academic experts concerned with a view to keep abreast of the latest development in Assam and elsewhere in the field of Examination.

2.5. The Examination confidential wing has been instrumental in enabling the Commission to switch over smoothly from the conventional essay type to objective type papers with the introduction of OMR Answer Sheet to mark the responses in the Combined Competitive (Pre.) Examination etc. This has helped the Commission to cope with the phenomenal increase of the number of candidates in the aforesaid Examinations besides ensuring total objectivity in the evaluation process and timely declaration of results.

EXAMINATION HELD DURING THE YEAR:

COMBINED COMPETITIVE (MAIN) EXAMINATION 2013:

2.6 The C.C.(M) Examination 2013 was held from 9.3.2015 to 24.3.2015 at different venues of Guwahati centre only. A total of 2954 nos. of candidates applied for the Exam. However, 2287 nos. of candidates actually appeared the same out of which 497 nos. of candidates (SC-16, ST(P)-41, ST(H)-12, OBC/MOBC-161, PH-11) were declared qualified for interview. Among the 497 candidates 167 were women candidates. All together 493 nos. of candidates appeared in the interview. The result of the interview was not declared during the year under report.

COMBINED COMPETITIVE (PRELIM.) EXAMINATION, 2014:

2.7 The Combined Competitive (Prelim) Examination, 2014 was held on 28.9.2014 at different district head quarter of Assam. A total 64,130 nos. of candidates applied for the Exam. However, 24,722 nos. of candidates actually appeared in the Exam.

HALF-YEARLY DEPARTMENTAL EXAMINATION:

2.8 The Half-Yearly Departmental Examination for officers belonging to IAS/ACS etc. and various officers of other Departments was held in the month of December, 2013 in 5 (five) centers viz. Guwahati, Jorhat, Tezpur, Silchar and Shillong. Altogether 473 officers applied for the Exam. and 300 officers appeared. The result of the said Exam. Was declared on 21st Nov. 2014.

CHAPTER – III

DIRECT RECRUITMENT BY INTERVIEW

CHAPTER-III**DIRECT RECRUITMENT BY INTERVIEW**

3.1. The following statement indicates the quantum of works handled by the Commission in the area of Direct Recruitment by Interview during the year under report

Sl.No.	Deptt./Service	Name of Posts	No. of Posts	No. of Application	No. of Nomination	Remarks
1	2	3	4	5	6	7
1.	Higher Education (Tech) Deptt.	Assistant Prof. (Non-Tech) in Physics	7	52	6	Commission's recommendation was sent on 27.3.2015. But no appointment notification was received during the year under report.
2.	-Do-	Assistant Prof. (Non-Tech) in Chemistry	4	85	4	-do-
3.	-Do-	Assistant Prof. (Non-Tech) in Mathematics	9	36	8	-do-
4.	-Do-	Assistant Prof. (Non-Tech) in English	2	15	2	-do-
5.	-Do-	Assistant Prof. (Non-Tech) in Economics	1	16	1	-do-
6.	Health & Family Welfare (A) Dept.	Medical & Health Officer/GD,MD	450	531	344	Commission's recommendation was sent on 1.7. 2014. 104 no's of nominees were appointed during the year under report.
7.	Do	Director of Health Service, Assam	1	29	1	Commission's recommendation was sent on 8.1.2015. Commission's nominee was appointed during the year under report.
8.	Do	Director of Health Service(Family Welfare), Assam	1	26	1	Commission's recommendation was sent on 8.1.2015. Commission's nominee was appointed during the year under report.

Sl.No.	Deptt./Service	Name of Posts	No. of Posts	No. of Application	No. of Nomination	Remarks
1	2	3	4	5	6	7
9.	Health & Family Welfare (B) Dept	Secretary in the Medical Colleges of Assam including B.SC Nursing Colleges	6	379	6	Commission's recommendation was sent on 23.12.2014. 5 no's of nominees were appointed during the year under report
10.	Do	Medical Officer (Ayur)	53	498	53	Commission's recommendation was sent on 4.12.2014. But no appointment notification was received during the year under report.
11.	Do	Junior Physicist	5	28	3	Commission's recommendation was sent on 17.3.2015. But no appointment notification was received during the year under report.
12.	Agriculture Dept.	Jr. Engineer (Agri)	5	421	5	Commission's recommendation was sent on 14.2.2015. But no appointment notification was received during the year under report.
13.	Information & Public Relation Dept.	Jr. Information Officer	8	789	7	Commission's recommendation was sent on 9.10.2014. All the nominees of the Commission were appointed during the year under report.
14.	Do	Sr. Information Officer	11	760	11	Commission's recommendation was sent on 9.10.2014. 10 no's of nominees were appointed during the year under report.
		Total	563	3665	452	

SHORTAGE OF SUITABLE CANDIDATES:

3.2. During the year under report, it was observed that there was shortage of suitable candidates for recommendation to various posts under the wing of Direct Recruitment. (Appendix-V)

DELAYED OFFER OF APPOINTMENT TO THE CANDIDATES RECOMMENDED BY THE COMMISSION THROUGH DIRECT RECRUITMENT BY INTERVIEW:

3.3. In 8 (Eight) cases of Direct Recruitment by interview, offer of appointment to the candidates recommended by the Commission were delayed by various Departments. (Appendix-IV)

The Commission recommended 452 candidates against 563 posts of various Departments. But only 370 nos. of appointment order for 370 nos. of posts were received during the year under report.

MATTERS RELATING TO THE CANDIDATES BELONGING TO OBC/MOBC/SC/STP/STH.

3.4. The Commission was able to recommend the candidates belonging to OBC/MOBC/SC/STP/STH against all the vacancies reserved for them, through Direct Recruitment by interview.

The statistical break- up of various posts caste wise for which the Commission conducted Direct Recruitment during the year under report are given in details at **Appendix-VI.**

Department wise quantum of works handled by the Commission in the area of Direct Recruitment is indicated at **Appendix - VII.**

CHAPTER -IV
RECRUITMENT RULES AND SERVICE RULES

CHAPTER -IV

RECRUITMENT RULES AND SERVICE RULES

4.1. The following table shows the quantum of works handled by the Commission in the area of Draft Recruitment Rules and Service Rules during the year under report.

Sl. No.	File No.	Subject	Remarks
1.	RR-6/87-88	Draft Assam Stenographers' Service (Amendment) Rules, 2012	Commission's approval on the proposed amendment was communicated to Govt. on 8.8.2014. Govt. decision was not received during the year under report
2.	RR-1/2014-2015	Draft Assam Technical Education (Planning) Service rules,2014	Commission's view on the proposed draft Service Rules were communicated to Govt. on 14.8.2014. Govt. decision was not received during the year under report.
3.	RR-1/2014-2015	Draft Assam Panchayat and Rural Development Deptt. Officers (Technical) Service Rules,2014	Commission's approval with some suggestions on the proposed draft Service Rules was communicated to Govt. on 8.1.2015. Govt.decision was not received during the year under report.

CHAPTER- V
PROMOTION

CHAPTER-V

PROMOTION

5.1 The following table indicates the quantum of works handled by the Commission in the area of Promotion during the year under report.

Serial No.	Departments/ Service	Name of posts P-Permanent T-Temporary	No. of posts	No. of cases examined	No. of nomination	Remarks
1	Excise Deptt.	Deputy Supdt. Under Excise Deptt.	14	6	6	The Commission's recommendation letter was sent on 19-3-2015.No promotion notification was received during the year under report.
2	Do	Chemist under Excise Deptt.	1	1	1	The Commission's recommendation letter was sent on 27-1-15 and the Commission's nominee was promoted during the year under report.
3	Planning & Development Deptt.	Joint Director under P & D Deptt.	2	1	1	The Commission's recommendation letter Was sent on 04-12-2014.No promotion notification was received during the year under report.
4	Do	Research Officer under P & D Deptt.	8	1	1	The Commission's recommendation letter was sent on 09-03-15. The Commission's nominee was promoted during the year under report.
5	H& F.W (B) Deptt.	Asstt. Professor Deptt. of Regional College of Nursing under H&.F.W (B) Deptt.	1	1	1	The Commission's recommendation letter was sent on 12-12-2014. The Commission's nominee was promoted during the year under report.
6	Do	Professor of Assam Homoeopathic Medical College under H.&F.W.(B) Deptt.	7	1	1	The Commission's recommendation letter was sent on 23-9-2014. No promotion notification was received during the year under report.

Serial No.	Departments/ Service	Name of posts P-Permanent T-Temporary	No.of posts	No. of cases examined	No.of nomination	Remarks
7	Do	Asso. Professor of the Regional Nursing College under H& F.W(B) Deptt.	4	3	2	The Commission's recommendation letter was sent on 12-12-14. The Commission's nominees were promoted during the year under report.
8	Do	Asstt. Professor of the Regional Nursing College under H & W.(B) Deptt.	8	7	1	The Commission's recommendation letter was sent on 12-12-2014. The Commission's nominee was promoted during the year under report.
9	Do	Asstt. Professor of the Regional Nursing College under H & W.(B) Deptt.	8	7	6	The Commission's recommendation letter was sent on 18-3-2015 .No promotion notification was received during the year under report.
10	H & F.W (A) Deptt. DP-15/1/2014-2015	Drugs Controller under Durgs Organization, Assam H&F.W(A) Deptt.	1	1	1	The Commission's recommendation letter was sent on 10-4-2014. The Commission's nominee was promoted during the year under report.
11	Printing & Stationery Deptt. DP-38/1/2013-2014	Asstt. Director under Directorate of Printing & Stationery Deptt.	2	1	1	The Commission's recommendation letter was sent on 28-4-2014. The Commission's nominee was promoted during the year under report.
12	Co-Operation Deptt.	Asstt. Registrar of Coop. Societies under Co-operative Deptt.	23	18	18	The Commission's recommendation letter was sent on 27-01-15. The Commission's nominees were promoted during the year under report.
13	Food , Civil Supplies & Consumer Affairs Deptt.	i. Deputy Director ii. Asstt. Director under Food, Civil Supplies & Consumer Affair Deptt.	18 9	9 1	9 1	The Commission's recommendation letter was sent on 13-10-2014.No promotion notification was received during the year under Report.

Serial No.	Departments/ Service	Name of posts P-Permanent T-Temporary	No.of posts	No. of cases examined	No.of nomination	Remarks
14	Do	Post of Inspector, Food, Civil Supplies & Consumer Affairs Deptt.	43	41	41	The Commission's recommendation letter was sent on 06-08-2014.No promotion notification was received during the year under Report.
15	Tourism Deptt.	Post of Joint Director under Tourism Deptt.	1	1	1	The Commission's recommendation letter was sent on 22-08-2014.No promotion notification was received during the year under Report.
16	Finance (Eco. Affairs) Deptt.	Post of Asstt. Research Officer under Finance (Eco. Affairs) Deptt.	4	3	3	The Commission's recommendation letter was sent on 21-10-2014. All the nominees of the Commission were promoted during the year under report.
17	Revenue & DM(S) Deptt.	Post of Jt. Director under Revenue & DM(S) Deptt.	1	1	1	The Commission's recommendation letter was sent on 20-10-2014. No promotion notification was received during the year under report.
18	Water Resources Deptt.	Post of Asstt. Engineer (civil) under Water Resources Deptt.	18	17	17	The Commission's recommendation U/O letter was sent on 09-12-2014. No promotion notification was received during the year under report.
19	Mines & Minerals Deptt.	Post of Senior Geologist under Mines & Minerals Deptt.	4	3	3	The Commission's recommendation letter was sent on 9 th March 2015. No promotion notification was received during the year under report.
20	Finance Taxation Deptt.	Post of Joint Commissioner under Finance (Taxation) Deptt.	4	1	1	The Commission's recommendation letter was sent on 21 st April/14.No promotion notification was received during the year under report.

Serial No.	Departments/ Service	Name of posts P-Permanent T-Temporary	No.of posts	No. of cases examined	No.of nomination	Remarks
21	Education Department	Asstt. Director of Education	2	1	1	Commission's recommendation was sent on 4/07/2014 but promotion notification was not received during the year under report.
22	Do	Asstt. Director of Planning & Co-ordination	2+1=3	1	1	Commission's nominee was promoted during the year under report.
23	Do	Asstt. Director S.R.C.	1	1	1	Commission's recommendation was sent on 21/01/2015 but promotion notification was not received during the year under report.
24	Labour & Employment Deptt.	Deputy Director of Employment	4+1=5	5	5	Commission's recommendation was sent on 18/11/2014 but promotion notification was not received during the year under report.
25	Do	Asstt. Director of Employment	4+5=9	7	7	Commission's nominees were promoted during the year under report.
26	Do	Employment Officer	1+7=8	8	8	Commission's nominees were promoted during the year under report.
27	Do	Asstt. Employment Officer .	5	4	4	Commission's nominees were promoted during the year under report.
28	Do	Deputy Labour Commissioner	2	2	2	Commission's nominees were promoted during the year under report.

Sl. No	Department/ Service	Name of Posts	Nos. of Posts	No. of Cases Examined	No. of Nomination	Remarks
29	Do	Asstt. Labour Commissioner	3+2=5	5	5	Commission's nominees were promoted during the year under report.
30.	Do	Chief Inspector of Factories	1	1	1	Commission's nominee was promoted during the year under report.
31	Home Department	Supdt. of Jail (Grade-II)	8-7=1	1	1	Commission's nominee was promoted during the year under report.
32.	Do	Supdt. of Jail (Grade-II)	7	7	7	Commission's recommendation letter was sent on 7.3.2015. But promotion notification was not received during the year under report.
33.	Information & Public Relations Dept.	Sr. Information & Public Relation Office.	12-10=2	2	1	Commission's recommendation letter was sent on 9.9.2014. But promotion notification was not received during the year under report.
34	Animal Husbandry & Veterinary Dept.	Director of Animal Husbandry & Veterinary Dept.	1	1	1	Commission's recommendation letter was sent on 20.9.2014. But promotion notification was not received during the year under report.
35	Do	Executive Engineer, Animal Husbandry & Veterinary Dept.	1	1	1	Commission's recommendation letter was sent on 27.3.2015. But promotion notification was not received during the year under report.

Serial No.	Departments/ Service	Name of posts P-Permanent T-Temporary	No. of posts	No. of cases examined	No. of nomination	Remarks
36	Environment and Forest Deptt.	Forest Ranger under the Environment & Forest Deptt.	145	144	141	The Commission's recommendation letter was sent on 20/09/2014. No promotion notification was received during the year under report.
37	Industries & Commerce Deptt.	P.M/F.M under the Industries & Commerce Deptt.	22	22	22	The Commission's recommendation letter was sent on 05/07/2014. All the nominees of the Commission were promoted during the year under report.
38	Handloom Textiles and Sericulture Deptt.	Deputy Director under Handloom Textiles & Sericulture Deptt.	1	1	1	The Commission's recommendation letter was sent on 22/08/2014. The lone nominee of the Commission was promoted during the year under report.
39	Urban Development Deptt.	Asstt. Engineer under the Directorate of Town & Country Planning.	2	1	1	The Commission's recommendation letter was sent on 18/11/2014. No promotion notification was received during the year under report.
40	Do	Executive Engineer under the Town & Country planning Department.	1	1	1	The Commission's recommendation letter was sent on 12/11/2014. No promotion notification was received during the year under report.
41	Cultural Affair Department	Director of Archaeology	1	1	1	The Commission's recommendation letter was sent on 20/11/2014. No promotion notification was received during the year under report.

Serial No.	Departments/ Service	Name of posts P-Permanent T-Temporary	No.of posts	No. of cases examined	No.of nomination	Remarks
42	Social Welfare Deptt.	Joint Director under Social Welfare Deptt.	4	2	1	The Commission's recommendation letter was sent on 08/08/2014. The nominee of the Commission was promoted during the year under report.
		Total	410	344	331	

5.2. Department wise quantum of works handled by the Commission in the area of Promotion is indicated at Appendix-VIII.

5.3. In 22 (Twenty two) only cases of promotion offer of promotion to the candidates recommended by the Commission were delayed by various Departments of Government.(Appendix-IV). The Commission recommended 247 candidates against 297 posts of various Departments. But no appointment notification was received during the year under report.

CHAPTER-VI
DISCIPLINARY CASES

**CHAPTER-VI
DISCIPLINARY CASES**

6.1 The following shows the quantum of Disciplinary Cases referred to and disposed off by the Commission during the year under report.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
1	DP-3/3/2013-14	Shri Sona Ram Khanikar,ACS	On perusal of the proposal of the Personnel (A) Deptt. regarding the D.P.drawn up against Shri Sonaram Khanaikar, ACS, the then CO(A) & EAC Silchar, the Commission agrees to the proposed penalty of Govt. for withholding 1 (one) increment without cumulative effect on the D.O.	Commission's advice was accepted by the Govt.
2	DP-37/4/2013-14	Shri Mukul Sarma,AAE and Shri Tarini Kr. Sarma, AE.	On perusal of the proposal of the Irrigation Deptt. regarding the D.P. drawn up against Shri Mukul Sarma, the then AEE and Shri Tarini Sarma, the then AE, the Commission agrees to the Govt. decision withholding of 2 (two) increments with cumulative effect to be imposed on both the D.O.s as per provision of Rule 7 (ii) of the Assam Services (D & A) Rules, 1964.	Commission's advice was sent on 04/07/2014. But no reply is received during the year under report.
3	DP-11/7/2013-14	Harish Ch. Dev Sarma, Supdt. of Taxes.	On perusal of the proposal of the Finance (Taxation) Department regarding the D.P. drawn up against Shri Harish Ch. Dev Sarma, the then Supdt . of Taxes, Guwahati Unit - D, the	

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
4	DP-11/5/2013-14	Alpana Boro, Supdt. of Taxes.	<p>Commission agrees to the proposed penalty of recovery in the following manner to be imposed on the D.O. as decided by Govt.</p> <p>a) Deduction of Rs. 7,500/- per month from his salary w.e.f. the date of issue of the order.</p> <p>b) Deduction of Rs. 4,94,900/- from his DCRG.</p> <p>c) Deduction of Rs. 4,04,000/- (approx.) from his leave encashment benefit.</p>	Commission's advice was accepted by the Govt.
5	DP-50/2/2013-14	Jonab Ali Ahmed, E.E.	<p>On perusal of the proposal of the Finance (Taxation) Department regarding the D.P. drawn up against Smt. Alpana Boro, the then Supdt. of Taxes, Sivasagar, the Commission agrees to the Govt. decision of minor penalty for withholding of 3 (three) annual increments with cumulative effect proposed to impose on the D.O.</p>	On perusal of the proposal of the Water Resources Deptt. regarding the D.P. drawn up against Sri Jonab Ali Ahmed, the then E.E., Barpeta W/R Division, the Commission agrees to the Govt. decision of withholding 1 (one) increment without cumulative effect to be imposed upon the D.O. as per provision of Rule 7 (ii) of the Assam Services (D & A) Rules, 1964. Commission's advice was accepted by the Govt.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
6	DP-22/1/2009-10	Nazrul Islam, Ex-JE	On perusal of the D.P. drawn up against Shri Nazrul Islam, Ex-JE., P & R D Deptt. the Commission agrees to the Govt. decision to reinstate the petitioner and to proceed with the enquiry from the stage where the infirmity has crept in holding the enquiry as per Hon'ble High Court order dated 9/12/2013 passed in W.P (C) No. 6511/2010.	Commission's advice was sent on 22/07/2014. But no reply is received during the year under report.
7	DP-28/1/2013-14	Shri Manojyoti Kutum, ACS	On perusal of the proposal of Revenue & D.M. Department regarding the D.P drawn up against Shri Manojyoti Kutum, ACS, the then Circle Officer, Ghograpar Rev, Circle, the Commission agrees to the Govt. decision for withholding of 2 (two) increments with cumulative effect.	Commission's advice was accepted by the Govt.
8	DP-28/1/2014-15	Shri Gajendra Pathak, Sub-registrar	On perusal of the proposal of the Revenue & D M Deptt. regarding the D.P. drawn up against Shri Gajendra Pathak, the then Sub-Registrar, Hojai, the Commission agrees to the proposed penalty of stoppage of 2(two) Annual increments with cumulative to be imposed on the D.O. Further, the Commission also agrees to the Govt. decision to pay subsistence allowance paid/due to him as per rules and to treat the period of suspension as on duty for pensionary purposes.	Commission's advice was accepted by the Govt.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
9	DP-22/2/2011-12	Smti Bimala Haloi, Ex. JE.	On perusal of the D.P. drawn up against Smt. Bimala Haloi, Ex-Jr. Engineer, P & R D Deptt. the Commission agrees to the Govt. decision to re-instate the petitioner in Govt. Service with immediate effect without prejudice to any de-novo Departmental enquiry. The Commission also agrees to initiate de-novo enquiry by Govt. from the stage of submitting representation by the petitioner in pursuance of Hon'ble Gauhati High Court order dated 29/6/2012 passed in WP@ No. 2470/2012.	Commission's advice was accepted by the Govt.
10	DP-3/4/2013-14	Shri Binod Deka, ACS	On perusal of the proposal of the Personnel (A) Deptt. regarding the D.P. drawn up against Shri Binod Deka, ACS, the then Sr. BDO, Dhekiajuli Dev.Block, Sonitpur, the Commission agrees to the Govt. decision to inflict minor penalty of withholding 2(two) increments without cumulative effect to be imposed on the D.O.	Commission's advice was sent on 02/09/2014. But no reply is received during the year under report.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
11	DP-28/2/2014-15	Sri Gajendra Pathak, Sub-registrar	On perusal of the proposal of the Revenue & D.M. Deptt. regarding the D.P. drawn up against Sri Gajendra Pathak, the then Sub-Registrar, Hojai, the Commission agrees to the Govt. decision to impose penalty of removal of the D.O. from Govt. Service.	Commission's advice was accepted by the Govt.
12	Dp-10/1/2014-15	Sri Dipak Bayan, Asstt. E.E.	On perusal of the proposal of the Water Resources Deptt. regarding the D.P. drawn up against Shri Dipak Bayan, the then AEE, Barpeta Water Resources Sub-Division, the Commission agrees to the Govt. decision for withholding 1 (one) increment without cumulative effect to be imposed upon the D.O.	Commission's advice was sent on 15/09/2014. But no reply is received during the year under report.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
13	DP-3/1/2014-15	Shri N.K. Debnath,ACS	<p>On perusal of the proposal of the Personnel (A) Department regarding the D.P. drawn up against Shri N.K.Debath,ACS, the then LAO,Cachar , the Commission agrees to the Govt. decision in respect of the following penalties proposed to be imposed upon the D O.</p> <ul style="list-style-type: none"> i. Stoppage of two increments without cumulative effect, and ii. A written warning to be more careful in future. 	Commission's advice was sent on 13/11/2014. But no reply is received during the year under report.
14	DP-3/2/2014-15	Sri Naba Kr. Deka Baruah,ACS	<p>On perusal of the proposal of the Personnel (A) Deptt. regarding the D.P. drawn up against Shri Naba Kr. Deka Baruah, ACS, the then CO, Dispur Rev. Circle, the Commission agrees to the Govt. decision to impose a penalty of stoppage of 2(two) increments without cumulative effect upon the D.O.</p>	Commission's advice was sent on 14/11/2014. But no reply is received during the year under report.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
15	DP-16/1/2013-14	Dr. Manoj Saha, Asstt. Professor	On perusal of the proposal of the Health & F.W(B) Deptt. regarding the DP drawn up against Dr. Manoj Saha, Asstt. Professor, Deptt. of Paediatric Surgery, GMC, Guwahati, the Commission agrees to the Govt. decision to impose a penalty for stoppage of 1(one) increment without cumulative effect and to treat the period of unauthorized absence w.e.f. 1/3/2003 to 1/1/2004 as E.O.L. in respect of Dr Manoj Saha,	Commission's advice was sent on 05/12/2014. But no reply is received during the year under report.
16	DP-11/4/2009-10	Sri H.N Sarma, DIF(Retd)	<p>On perusal of the proposal of the Finance(Estt-B) Deptt. regarding the DP drawn up against Shri Harendra Nath Sarma, Director (Retd), Institutional Finance, the Commission agrees to the Govt. decision to impose the following penalties upon the D.O.</p> <p>(a) To withdraw 10% of his monthly pension for a period of 2(two) years with immediate effect and</p> <p>(b) To treat the period of suspension as on duty for pensionary benefits limiting the salary for the period to subsistence allowance only.</p>	Commission's advice was accepted by the Govt.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
17	DP-22/1/2014-15	Sri G.M.Muktadir, B.D.O.	On perusal of the proposal of the Panchayat & Rural Development Department regarding the D.P. drawn up against Shri G.M.Muktadir, the then BDO Agamoni Development Block, the Commission agrees to the Govt. decision to impose a minor penalty of withholding 1(one) increment without cumulative effect on the DO as per the Assam Services (D&A) Rules,1964.	Commission's advice was sent on 08/12/2014. But no reply is received during the year under report
19	DP-7/9/2014-15	K.K. Baruah, DEEO.	On perusal of the proposal of the Secondary Education Deptt. regarding the DP drawn up against Shri Krishna Kanta Baruah, the then DEEO Nagaon, the Commission agrees to the Govt. decision to award a penalty of stoppage of 1(one) annual increment with cumulative effect on the D.O.	Commission's advice was sent on 27/01/2015 but no reply is received during the year under report.
20	DP-11/7/2014-15	Shri J. C. Suklabaidya, T.O.	On perusal of the proposal of the Finance Deptt. regarding the DP drawn up against Shri J.C.Suklabaidya, the then T.O. Hailakandi Treasury, the Commission agrees to the Govt. decision to impose a penalty of deduction of an amount of Rs.10,000/- (rupees ten thousand) only from DCRG of the D.O. in place of stoppage of 1(one) increment without cumulative effect which was proposed to impose earlier and suspension	Commission's advice was accepted by the Govt.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
			period may be treated as on duty for all purposes.	
21	DP-3/4/2014-15	Faizul Hussain, ACS.	On perusal of the proposal of the Personnel (A) Deptt. regarding the D.P. drawn up against Shri Faizul Hussain, ACS, the then Project Director, DRDA, Barpeta, the Commission agrees to the Govt. decision to award penalty of stoppage of 5(five) Annual increments with cumulative effect on the D.O.	Commission's advice was accepted by the Govt.
22	DP-37/1/2014-15	Shri Kamala Nanda Baruah, E.E. (Retd)	On perusal of the proposal of the Irrigation Deptt. regarding the DP drawn up against Shri Kamala Nanda Baruah, Retd. E.E., the Commission agrees to the Govt. decision to inflict penalty of 20 %(twenty) reduction of pension as per provision of Rule 10.3.13. 2(v) of the Assam Services (D & A) Rules, 1964.	Commission's advice was sent on 19/02/2015. But no reply is received during the year under report.
23	DP-3/3/2014-15	Shri Mihir Kr. Baruah, ACS	On perusal of the proposal of the Personnel (A) Deptt. regarding the D.P. drawn up against Shri Mihir Barua, ACS, the then ADC, Sivasagar, the Commission agrees to the Govt. decision to inflict a penalty of withholding 2(two) increments without cumulative effect on the D.O.	Commission's advice was sent on 23/02/2015. But no reply is received during the year under report.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
24	DP-7/4/2014-15	Rafiz Uddin Ahmed, DIS. (Retd)	On perusal of the proposal of the Elementary Education Deptt. regarding the DP drawn up against Shri Rafiz Uddin Ahmed, the then D.I of Schools Barpeta(Now retired) the Commission agrees to the Govt. decision to award him the penalty of reduction of Basic pension by 10% as per provision of rule 21 of the Assam Services (Pension) Rules, 1969.	Commission's advice was sent on 13/03/2015, but no reply is received during the year under report.
25	DP-7/14/2014-15	Ishaque Ahmed, P.O.(Retd)	On perusal of the proposal of the Secondary Education Deptt. regarding the D.P. drawn up against Shri Ishaque Ahmed, Project Officer, SAFP (now retired) ,the Commission agrees to the Govt. decision for imposing penalty of recovery of an amount of Rs.1,50,000/- (Rupees one lakh fifty thousand) only from his gross pension @ Rs. 2000/- P.M. as per provision of rule 21 of the Assam Services (Pension) Rules, 1969.	Commission's advice was sent on 18/03/2015, but no reply is received during the year under report.
26	DP-10/3/2014-15	Shri Kamal Bezaruah. E.E	On perusal of the proposal of the Water Resources Deptt. regarding the D P drawn up against Shri Kamal Bezaruah the then E.E. Dhemaji W/R Division, the Commission agrees to the Govt. decision to inflict a penalty of withholding of 2 (two) increments with cumulative effect on the D.O. under Rule 7 (ii) of the Assam services (D & A) Rules, 1964 and a warning to be placed on his	Commission's advice was sent on 20/03/2015, but no reply is received during the year under report.

SL.NO.	FILE NO.	NAME AND DESIGNATION OF THE OFFICER	SUBJECT	REMARKS
27	DP-11/6/2014-15	Shri Bhupendra Kr. Bora AFS(Retd.)	<p>record.</p> <p>On perusal of the proposal of the Finance (Estt-B) Deptt. regarding the DP drawn up against Shri Bhupendra Kr. Bora, AFS (Retd.), the Commission agrees to the Govt. decision to impose a penalty of deduction of provisional pension by 25% (Twenty five percent) for one year as per provision of Rule 21 of Assam Services (Pension) Rules, 1969.</p>	<p>Commission's advice was sent on 30/03/2015, but no reply is received during the year under report.</p>

CHAPTER-VII

RTI CASES

CHAPTER-VII

RTI CASES

314 nos. of RTI application were received during the year under report. Out of which 20 application were transferred to other dept. 184 cases were disposed off and 110 nos. of cases are pending during the year under report.

Rs. 2940.00 (Rupees two thousand nine hundred forty) only is received as application fees.

ACKNOWLEDGEMENT

The Commission would like to place on record their grateful thanks to various Departments of Government of Assam and other Institution for the valuable help and Co-operation rendered by them without which it would not have been possible for the Commission to discharge their constitutional duties and functions.

The Commission expresses their deep sense of appreciation for the hard work and efficient performance of duties by their officers and other Members of the staff.

Sri R. K. Paul	-	Chairman
Dr. S. Rahman	-	Member
Dr. B. K. Doley	-	Member
Brig. R. Borthakur,(Retd.)	-	Member
Mrs. Binata Rynjah (IAS)(Retd.)	-	Member

Dated Guwahati the -----

Secretary
Assam Public Service Commission
Jawaharnagar Khanapara Guwahati-22

APPENDICES

**APPENDIX-I
VIDE PARAGRAPH 1.4.**

STAFF OF THE COMMISSION, 2014-2015.

<i>Sl. No.</i>	<i>Name of the post</i>	<i>Total</i>	<i>Present Position</i>	<i>Vacant</i>
1	2	3	4	5
A	GAZETTED STAFF			
1.	Secretary	1	1	NIL
2.	Principal Controller of Exam	1	1	NIL
3.	Deputy Secretary.	3	1	2
4.	Controller of Exam	1	1	NIL
5.	Asstt. Controller of Exam.	1	1	NIL
6.	Under Secretary	8	8	NIL
7.	P.S.to Chariman	1	NIL	1
8.	Steno Grade- I	2	2	NIL
9.	Programmer	1	NIL	1
10.	F.A.O.	1	NIL	1
11.	Sr. Research Officer	1	1	NIL
12.	Research Officer	1	1	NIL
13.	Assistant Research Officer	1	1	NIL
14.	Superintendent	11	10	1
15.	Record Keeper	1	1	NIL
16.	Asstt. Programmer	1	1	NIL
	Total	36	30	6
B.	NON GAZETTED STAFF :			

<i>Sl. No.</i>	<i>Name of the post</i>	<i>Total</i>	<i>Present Position</i>	<i>Vacant</i>
1.	Steno Grade II	1	NIL	1
2.	Sr. A.A. including Nazir	35	35	NIL
3.	Jr. A. A.	52	32	20
4.	Research Assistant	1	1	NIL
5.	Typist	19	11	8
6.	Driver	14	12	2
7.	Roneo Operator	1	1	NIL
	Total	123	92	31
C.	GRADE IV STAFF			
1.	Duftry	3	3	NIL
2.	Head Peon	2	2	NIL
3.	Peon	28	23	5
4.	Chowkidar	2	2	NIL
5.	Sweeper	2	2	NIL
	Total	37	32	5
	Grand Total	196	154	42

**APPENDIX – II
VIDE PARAGRAPH 1.6.**

The following Statement Shows Receipts and Expenditure of the Commission during the year 2014-2015.

<i>SL.NO.</i>		<i>AMOUNT</i>
1	2	3
A.	RECEIPTS	
1.	Application and Examination fees etc.	Rs. 3,05,071.00 (Rupees three lakhs five thousand seventy one only).
B.	EXPENDITURE	
1.	Salaries	Rs. 8,23,15,000.00
2.	Wages	Rs. 13,32,000.00
3.	Travel Expenses	Rs. 12,61,000.00
4.	Office Expenses	Rs. 1,02,70,000.00
5.	PPS(Payment for Professional & Special Services)	Rs. 1,02,00000.00
6.	Minor works	Rs. 19,10,000.00
7.	Machinery & Equipment	Rs. 6,08,000.00
	Total: -	Rs.10,78,96,000.00

(Rupees Ten Crores Seventy Eight Lakhs and Ninety Six Thousands) only.

APPENDIX –III
VIDE PARAGRAPH 1.8.

Comparative statement of work load in the last five year (2010-11 to 2014-15)

SL. No.	Works	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1	2	3	4	5	6	7
A.	RECRUITMENT BY EXAM. Written Examination with Interview of Evaluation of Service Record:					
1.	No. of Examination held	Nil	2	1	4	2
2.	No. of posts	Nil	122	280	303	421
3.	No. of Candidates applied	Nil	234	3019	95744	67084
4.	No. of Candidates appeared	Nil	184	2503	44631	27009
5.	No. of Candidates Interviewed	Nil	N.A.	579	259	493
6.	No. of Candidates Recommended	Nil	113	****	342	****
B.	HALF YEARLY DEPTT. EXAM.					
1.	No. of Examination held	1	1	1	Nil	1
2.	No. of Officers applied	950	950	437	Nil	473
3.	No of Officers appeared	462	482	312	Nil	300
C.	RECRUITMENT BY INTERVIEW					
1.	No of posts for which requisitions were received during the year.	448	995	67	296	563
2.	No. of Application received	3580	6071	5100	3303	3665
3.	No. of Candidates recommended.	356	862	67	179	452
D.	PROMOTION					
1.	No of posts for which	980	525	609	319	410

SL. No.	Works	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
1	2	5	6	7	8	9
	requisitions were received.					
2.	No. of Officers Examined	532	321	531	263	344
3.	No. of Officers Recommended	493	284	441	259	331
E.	DISCIPLINARY AND APPEAL CASES					
1.	No. of cases received	17	22	24	14	27
2.	No. of cases disposed off	15	22	24	14	27
3.	No. of cases accepted by the Govt.	5	9	5	6	12
F.	DRAFT SERVICE RULES					
1.	No. of Draft Service Rules received.	2	0	4	2	3
2.	No. of Draft Executive orders/Service Rules approved by the Commission	2	0	4	2	3
3.	No. of Draft Service Rules accepted by the Govt.	1	0	1	1	NIL
G.	CORRESPONDENCE					
1.	No. of letters and telegrams received.	3337	1787	2418	5887	2068
2.	No. of letter and Telegram issued	10827	41819	8677	3146	1965
H.	EXTRA ORDINARY(INJURY) PENSION CASES					
1.	No. of cases received	NIL	NIL	NIL	NIL	NIL
2.	No. of cases disposed off	NIL	NIL	NIL	NIL	NIL

*** Results of the aforesaid interviews are not declared during the year under report.

APPENDIX- IV
VIDE PARAGRAPH 1:14, 3. 3 & 5.3.

Statements showing the cases of officers whose offer of appointment were delayed by the Government in various Departments (Position on 31st March 2015) in the areas of Examination, Direct Recruitment and Promotion.

<i>SL. NO.</i>	<i>DEPTT.OF SERVICE</i>	<i>NAME OF POST</i>	<i>NO.OF POST</i>	<i>NO.OF NOMINATION</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
(A)	EXAMINATION			
	NIL			
(B)	DIRECT RECRUITMENT			
1	Higher Education (Tech) Deptt.	Assistant Prof. (Non-Tech) in Physics	7	6
2	-Do-	Assistant Prof. (Non-Tech) in Chemistry	4	4
3	-Do-	Assistant Prof. (Non-Tech) in Mathematics	9	8
4	-Do-	Assistant Prof. (Non-Tech) in English	2	2
5	-Do-	Assistant Prof. (Non-Tech) in Economics	1	1
6	Health & Family Welfare (B) Dept	Medical Officer (Ayur)	53	53
7	Do	Junior Physicist	5	3
8	Agriculture Dept.	Jr. Engineer (Agri)	5	5
		Total	86	82
C	PROMOTION			
	<u>Excise Deptt.</u>	Deputy Supdt. Under Excise Deptt.	14	6
	<u>Planning & Development Deptt.</u>	Joint Director under P & D Deptt.	2	1
	<u>H& F.W (B) Deptt.</u>	Professor of Assam Homoeopathic Medical College under H.&F.W.(B) Deptt.	7	1
	Do	Asstt. Professor of the Regional Nursing College under H & W.(B) Deptt.	8	6
	Food , Civil Supplies &	i. Deputy Director	18	9

SL. NO.	DEPTT.OF SERVICE	NAME OF POST	NO.OF POST	NO.OF NOMINATION
1	2	3	4	5
	Consumer Affairs Deptt.	ii. Asstt. Director under Food, Civil Supplies & Consumer Affairs Deptt.	9	1
	Do	Post of Inspector, Food, Civil Supplies & Consumer Affairs Deptt.	43	41
	Tourism Deptt.	Post of Joint Director under Tourism Deptt.	1	1
	Revenue & DM(S) Deptt.	Post of Jt .Director under Revenue & DM(S) Deptt.	1	1
	Water Resources Deptt.	Post of Asstt. Engineer (civil) under Water Resources Deptt.	18	17
	Mines & Minerals Deptt.	Post of Senior Geologist under Mines & Minerals Deptt.	4	3
	Finance Taxation Deptt.	Post of Joint Commissioner under Finance (Taxation) Deptt.	4	1
	Education Department	Asstt. Director of Education	2	1
	Do	Asstt. Director S.R.C.	1	1
	Labour & Employment Deptt.	Deputy Director of Employment	4+1=5	5
	Home Department.	Supdt. of Jail (Grade-II)	7	7
	Information & Public Relations Deptt.	Sr. Information & Public Relation Officer.	12-10=2	1
	A) Animal Husbandary & Veterinary Deptt.	Director of Animal Husbandry & Veterinary Deptt.	1	1
	Do	Executive Engineer, Animal Husbandry & Veterinary Deptt.	1	1

SL. No.	DEPT. OF SERVICE	NAME OF POST	NO. OF POST	NO. NOMINATION
1	2	3	4	5
	Environment and Forest Department	Forest Ranger under the Environment & Forest Dept.	145	141
	Urban Development Dept.	Asstt. Engineer under the Directorate of Town & Country Planning	2	1
	Do	Executive Engineer under the Town & Country Planning Dept.	1	1
	Cultural Affairs Department	Director of Archaeology	1	1
		Total	297	249

APPENDIX-V
VIDE PARAGRAPH 3.2

List of posts for which suitable candidates could not be found in the area of Direct Recruitment by Interview and Promotion cases during the year.

SL NO	NAME OF DEPTTS.	NAME OF POSTS	NO OF POSTS	NO OF CANDIDATES RECOMMENDED	REMARKS
1	2	3	4	5	6
A	DIRECT RECRUITMENT				
1	Higher Education(Tech) Dept.	Asst. Professor (Non Tech.) in Physics	7	6	The Commission's recommendation letter was sent on 27.3.2015. But no promotion notification was received during the year under report.
2	Do	Asst. Professor (Non Tech.) in Mathematics	9	8	Do
	Health & Family Welfare (A) Dept.	Medical & Health Officer/ GD,MD	450	344	The Commission's recommendation letter was sent on 1.7.2014. 104 no's of candidates were appointed during the year under report.
	Information & Public Relations Deptt.	Jr. Information Officer	8	7	The Commission's recommendation letter was sent on 9.10.2014. Commission's nominees were appointed during the year under report.
B	PROMOTION				
1	Excise Dept.	Deputy Supdt. Under Excise Deptt.	14	6	The Commission's recommendation letter was sent on 19.3.2015. But no promotion notification was received during the year under report.

2	Planning & Development Dept.	Joint Director under Planning & Development Deptt.	2	1	The Commission's recommendation letter was sent on 4.12.2014. But no promotion notification was received during the year under report.
3	Do	Research Officer under Planning & Development Dept.	8	1	The Commission's recommendation letter was sent on 9.3.2015. The Commission's nominee was promoted during the year under report.
4	Health & Family Welfare (B) Dept.	Professor of Assam Homoeopathic Medical College under H. & F.W.(B) Dept.	7	1	The Commission's recommendation letter was sent on 23.9.2014. But no promotion notification was received during the year under report.
5	Do	Associate Professor of the Regional Nursing College Under H. & F. W. (B) Dept.	4	2	The Commission's recommendation letter was sent on 12.12. 2014. The Commission's nominees were promoted during the year under report.
6	Do	Asstt. Professor of the Regional Nursing College Under H. & F. W.(B) Dept.	8	1	The Commission's recommendation letter was sent on 12.12. 2014. The Commission's nominee was promoted during the year under report
7	Do	Asstt. Professor of the Regional Nursing College Under H. & F. W.(B) Dept.	8	6	The Commission's recommendation letter was sent on 18.3. 2015. But no promotion notification was received during the year under report.

8	Printing & Stationary Dept.	Asst. Director under Directorate of Printing & Stationary Dept.	2	1	The Commission's recommendation letter was sent on 28.4.2014. The Commission's nominee was promoted during the year under report
9	Co-Operation Dept.	Asst. Registrar of Co-Operation Societies under Co-Operative Dept.	23	18	The Commission's recommendation letter was sent on 27.1.2015. The Commission's nominees were promoted during the year under report
10	Food, Civil Supplies & Consumer Affairs Deptt.	Deputy Director under Food, Civil Supplies & Consumer Affairs Dept.	18	9	The Commission's recommendation letter was sent on 13.10.2014 But no promotion notification was received during the year under report.
11	Do	Asst. Director under Food, Civil Supplies & Consumer Affairs Dept	9	1	The Commission's recommendation letter was sent on 13.10.2014 But no promotion notification was received during the year under report.
12	Do	Inspector, under Food, Civil Supplies & Consumer Affairs Dept	43	41	The Commission's recommendation letter was sent on 6.8.2014. But no promotion notification was received during the year under report
13	Finance (Economic Affairs) Dept.	Asst. Research Officer under Finance (Economic Affairs) Dept.	4	3	The Commission's recommendation letter was sent on 21.10 2014. The Commission's nominees were promoted during the year under report.

14	Water Resource Dept.	Asst. Engineer (Civil) under Water Resource Dept.	18	17	The Commission's recommendation letter was sent on 9.12.2014. But no promotion notification was received during the year under report.
15	Mines & Minerals Dept.	Senior Geologist under Mines & Minerals Dept.	4	3	The Commission's recommendation letter was sent on 9.12.2014. But no promotion notification was received during the year under report
16	Finance (Taxation) Dept.	Joint Commissioner under Finance (Taxation) Dept.	4	1	The Commission's recommendation letter was sent on 21.4. 2014. But no promotion notification was received during the year under report
17.	Education Dept	Asst. Director of Education	2	1	The Commission's recommendation letter was sent on 4.7.2014. But no promotion notification was received during the year under report
18.	Do	Asst. Director of Planning & Co-Ordination	3	1	Commission's nominee was promoted during the year under report.
19	Labour & Employment Dept.	Asst. Director of Employment	9	7	Commission's nominees were promoted during the year under report.
20	Do	Asst. Employment Officer	5	4	Commission's nominees were promoted during the year under report.
21	Information & Public Relation Dept.	Sr. Information & Public relation Officer.	2	1	Commission's nominee was promoted during the year under report.

22	Environment & Forest Deptt.	Forest Ranger under Environment & Forest Deptt	145	141	The Commission's recommendation letter was sent on 20. 9. 2014. But no promotion notification was received during the year under report
23.	Urban Development Dept.	Asst. Engineer under the Directorate of Town & Country Planning.	2	1	The Commission's recommendation letter was sent on 18.11.2014. But no promotion notification was received during the year under report
24	Social Welfare Dept.	Joint Director under Social Welfare Dept.	4	1	The Commission's recommendation letter was sent on 8.8.2014. The Commission's nominee was promoted during the year under report

APPENDIX-VI
(VIDE PARAGRAPH 3.4)

Caste-wise statistical break- up of various post in the area of Direct Recruitment during the year under report. (2014-15)

Diagram-8

Sl. No.	Subject/Specialization	No. of posts	No. of post reserved for				No of Application	No of Candidates Appeared in Interview					Total No of Candidates Appeared in Interview	No of Candidates recommended					Total No of candidates recommended
			SC	STP	STH	OBC/ MOBC		GEN	OBC/ MOBC	SC	STP	STH		GEN	OBC/ MOBC	SC	STP	STH	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1.	Agriculture	5	0	4	0	1	421	0	10	0	22	0	32	0	1	0	4	0	5
2.	Health & Family Welfare (A) Dept.	452	30	30	26	107	586	174	112	30	30	28	374	153	107	30	30	26	346
3.	Health & Family Welfare (B) Dept.	64	4	5	3	18	905	232	140	24	26	9	431	32	18	4	5	3	62
4.	Higher Education (Tech) Dept.	23	4	4	2	5	204	42	31	6	5	0	84	8	5	4	4	0	21
5.	Information & Public Relation Dept.	19	2	2	1	4	1549	22	33	8	6	5	74	10	4	2	1	1	18
6.	Total	563	40	45	32	135	3665	469	326	68	89	42	995	203	135	40	44	30	452

**APPENDIX -VII
VIDE PARAGRAPH 5.2.**

The following table indicates Department wise quantum of works handled by the Commission in the area of Direct Recruitment by Interview during the year under report.

SL. NO	NAME OF DEPTTS.	NO.OF POSTS.	NO.OF APPLICATION	NO.OF NOMINATION	NO.OF APPOINTMENT
1	2	3	4	5	6
1.	HigherEducation (Tech) Deptt.	23	204	21	NIL
2.	Health & Family Welfare (A)Dept.	452	586	346	106
3.	Health & Family Welfare (B) Dept	64	905	62	8
4.	Agriculture Dept.	5	421	5	NIL
5.	Information & Public Relations Dept.	19	1549	18	17
	Total	563	3665	452	131

APPENDIX-VIII**VIDE PARAGRAPH 5.2.**

The following table indicates Department wise quantum of works handled by the Commission in the area of Promotion during the year under report.

Sl. No.	NAME THE OF DEPTTS.	NO OF POSTS.	NO OF CASES EXAMINED	NO OF NOMINATION	NO OF APPOINTMENT
1	2	3	4	5	6
1.	Excise Dept.	15	7	7	1
2.	Planning and Development Dept.	10	2	2	1
3.	Health & Family Welfare (A) Dept.	1	1	1	1
4.	Health & Family Welfare (B) Dept.	28	19	11	4
5.	Planning & Stationary Dept.	2	1	1	1
6.	Co-operation Dept.	23	18	18	18
7.	Education Dept.	6	3	3	1
8.	Labour & Employment Dept.	35	32	32	28
9.	Home Dept.	8	8	8	1
10.	Information & Public Relation Dept.	2	2	1	1
11.	Animal Husbandry & Vety. Dept.	2	2	2	0
12.	Environment & Forest Dept.	145	144	141	0
13.	Industry & Commerce Dept.	22	22	22	22
14.	Handloom, Textile & Sericulture Dept.	1	1	1	1
15.	Urban Development Dept.	3	2	2	0
16.	Cultural Affairs Dept.	1	1	1	0
17.	Social Welfare Dept.	4	2	1	1
18.	Food, Civil Supplies & Consumer Affairs Dept.	70	51	51	0
19.	Tourism Dept.	1	1	1	0
20.	Finance (Economic Affairs) Dept.	4	3	3	3
21.	Revenue & DM (S) Dept.	1	1	1	Nil
22.	Water Resource Dept.	18	17	17	Nil
23.	Mines & Minerals Dept.	4	3	3	Nil
24.	Finance(Taxation) Dept.	4	1	1	Nil
	Total	410	344	331	84